

Business Transformation

Roundings to the nearest 10p.

Service Category	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<u>New Properties</u>					
Naming and numbering new street	251.30	7.04%		269.00	Assessed the benchmark and identified that a more commercial approach would be to increase by the proposed 7%.
Naming and numbering new premises.	124.60	6.74%		133.00	Assessed the benchmark and identified that a more commercial approach would be to increase by the proposed 7%.
Additional Adjoining premises to the above	24.70	5.26%		26.00	Assessed the benchmark and identified that a more commercial approach would be to increase by the proposed 5%.
Confirmation of address to solicitors/conveyancers/occupiers or owners	24.70	5.26%		26.00	Assessed the benchmark and identified that a more commercial approach would be to increase by the proposed 5%.
Additional charge where this includes naming of a building (e.g. block of flats)	62.80	6.69%		67.00	Assessed the benchmark and identified that a more commercial approach would be to increase by the proposed 7%.

Customer Access and Financial Support

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/decrease / £ increase/decrease % / £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<u>LOCAL TAX COLLECTION</u>					
- Council Tax Court Costs	67.60	0.00	0.00%	67.60	
- NNDR Court Costs	96.30	0.00	0.00%	96.30	
- Magistrates' court fee (added to both council tax and NNDR Summons)	3.00	0.00	0.00%	3.00	
<u>Customer Services</u>					
Interview Rooms (based at Service Centre Max 6 persons in room)					
- Per full day (9am - 5pm)	43.70	0.00	0.00%	43.70	
- Per half day 9am-1pm/1pm-5pm)	27.30	0.00	0.00%	27.30	
- Per hour (1full hour only)	9.30	0.00	0.00%	9.30	

Community Services

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<u>STRATEGIC HOUSING</u>					
Homeless persons' hostels					
- Single room	9.30	£0.26	2.80%	9.60	Inflation increases in line with CPI
- Heating	0.60	£0.02	2.80%	0.60	Inflation increases in line with CPI
- Two single rooms	14.30	£0.40	2.80%	14.70	Inflation increases in line with CPI
- Heating	1.40	£0.04	2.80%	1.40	Inflation increases in line with CPI
- Double room	14.30	£0.40	2.80%	14.70	Inflation increases in line with CPI
- Heating	1.40	£0.04	2.80%	1.40	Inflation increases in line with CPI
- More than one double room	19.60	£0.55	2.80%	20.20	Inflation increases in line with CPI
- Heating	2.20	£0.06	2.80%	2.30	Inflation increases in line with CPI
Bed and breakfast					
- Single room	15.20	£0.43	2.80%	15.60	Inflation increases in line with CPI
- Two single rooms	30.60	£0.86	2.80%	31.50	Inflation increases in line with CPI
- Double room	15.20	£0.43	2.80%	15.60	Inflation increases in line with CPI
- More than one double room	19.70	£0.55	2.80%	20.30	Inflation increases in line with CPI
- Breakfast					
- adult	2.30	£0.06	2.80%	2.40	Inflation increases in line with CPI
- child	1.90	£0.05	2.80%	2.00	Inflation increases in line with CPI
- Storage of effects (per night)	2.40	£0.07	2.80%	2.50	Inflation increases in line with CPI
- RTB Plan Preparation for BDHT	116.20	0.00		116.20	
Private Sector Housing					
Housing Fitness Inspections	114.50	£4.47	3.90%	119.00	Based on average time/officer costs of service
Registration of housing in multiple occupation:					
per occupant	94.50	5.82%		100.00	Based on average time/officer costs assessment
per occupant - subsequent property	81.70	0.00		0.00	No longer required (see above line)
Service and Administration of Improvement	26.60	12.78%		30.00	Based on officers hourly rate incl oncosts
Prohibition, Hazard Awareness or Emergency Measures Notices * under Housing Act 2004	per hour + 10% Admin charge per Notice				
Enforcement of Statutory Notices, Supervision of Work in Default etc.	Actual + 10% Admin charge			Actual + 10% Admin charge	
- Valuation Fee (relating to properties of 30% ownership)	137.90	45.03%		200.00	Currently what the council is being charged. Costs passed onto Seller.
- Late Consents to transfer (shared ownership and low cost properties)				250.00	Request for transfer of ownership for intermediate housing units.
*Based on salary of employee					
<u>LIFELINE</u>					
- Installation Fee	36.00	38.89%		50.00	All products are VAT free due to VAT relief exemptions. Analysis has been completed to define the actual cost of a standard installation. Therefore the price has been increased to meet this cost. Should any potential customer refuse the service on grounds of being unable to afford the installation cost this will be reviewed on a case by case basis.
- Lifeline (per week)	3.80	5.26%		4.00	Based on the actual cost of the product + 17% admin fee. Customer to pay for replacement to reduce losses. The cost of the pendant will be dependent on the supplier
- Replacement Pendant					Manufacturers cost + 17% admin fee. To enable access into the property in an emergency. The cost of the key safe will be dependent on the manufacturer
- Key Safe					

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
- GSM Alarm Hire				5.80	This unit includes the cost of a sim card. Ideal for those with no landline. This price is based upon the use of an OWNPHONE Footprint Tracker. Other devices are available and are being trialled which may require a review of this cost. This equipment provides support for service users outside their home.
- GPS Tracker Hire				6.80	
HIRE PRODUCTS					
Hire of smoke alarm per week	1.25	4.00%		1.30	Hire and Monitoring fee
CO2 Detector per week	1.25	4.00%		1.30	Hire and Monitoring fee
Bogus Caller Panic Button	1.25	4.00%		1.30	Hire and Monitoring fee
Flood Detector	1.25	4.00%		1.30	Hire and Monitoring fee
Falls Detector	1.25	4.00%		1.30	Hire and Monitoring fee
Additional pendant	1.25	4.00%		1.30	Hire and Monitoring fee
Temperature extreme sensor	1.25	4.00%		1.30	Hire and Monitoring fee

Environmental Services

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Parking Fines PCN's On Street					
Certain Contraventions	70.00	0.00		70.00	
If paid within fourteen days	35.00	0.00		35.00	
Other contraventions	50.00	0.00		50.00	
If paid within fourteen days	25.00	0.00		25.00	
<i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>					
Parking Fines PCN's Off Street					
Certain Contraventions	70.00	0.00		70.00	
If paid within fourteen days	35.00	0.00		35.00	
Other contraventions	50.00	0.00		50.00	
If paid within fourteen days	25.00	0.00		25.00	
<i>These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)</i>					
Car Park charges only apply between 8.00am to 10.00pm everyday					
CEMETERY					
Interments in a grave					
- children aged under 1 year	FREE	0.00		FREE	
- children aged under 1 year (non resident)	106.00	2.83%		109.00	lower than CPI to ensure rounded charge
- children aged 1 year - 16 years	FREE	0.00		FREE	
- children aged 1 year - 16 years (non resident)	154.00	2.92%		158.50	higher than CPI to ensure rounded charge
- persons aged 17 and over	590.00	2.88%		607.00	lower than CPI to ensure rounded charge
Interment of cremated remains	196.00	2.81%		201.50	lower than CPI to ensure rounded charge
Interment of Cremated Remains (under 16 years no residents only)	72.00	2.78%		74.00	lower than CPI to ensure rounded charge
Scattering cremated remains in grave	82.00	3.05%		84.50	higher than CPI to ensure rounded charge
Exclusive rights of burial (75-year grants)					
- adult grave space	1,485.00	2.90%		1,528.00	
- child grave space	271.00	2.95%		279.00	higher than CPI to ensure rounded charge
- cremated remains plot	568.00	2.90%		584.50	
Renewal of expired deed (single fee charged in all cases)					
-Burial	424.00	2.83%		436.00	lower than CPI to ensure rounded charge
-Cremated remains	165.00	3.03%		170.00	higher than CPI to ensure rounded charge
-Adult sized grave purchased in reserve	N/A	0.00		N/A	
-Ashes grave purchased in reserve	679.00	2.95%		699.00	higher than CPI to ensure rounded charge
- Full grave purchased in reserve				1,878.00	Due to expanded area at North Bromsgrove Cemetery we are now able to offer purchase in reserve full adult graves again
- Disinterment of Remains - Cremated Remains	516.00	2.91%		531.00	higher than CPI to ensure rounded charge
- Wooden cremated remains casket	90.00	3.33%		93.00	higher than CPI to ensure rounded charge

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Memorials					
-Memorial permit (North Bromsgrove Cemetery only)	0.00	0.00		0.00	line to be removed
- Memorial application administration fee	96.00	3.13%		99.00	higher than CPI to ensure rounded charge
Bench with 10 year lease & top rail engraving (max 40 letters) - £800.00	800.00	2.88%		823.00	lower than CPI to ensure rounded charge
Bench with 10 year lease & standard silver plaque (max 60 letters) - £760.00	760.00	2.89%		782.00	lower than CPI to ensure rounded charge
Bench replacement plaque - £110.00	110.00	2.73%		113.00	lower than CPI to ensure rounded charge
-Assignment / Transfer of Exclusive Right of Burial	96.00	3.13%		99.00	higher than CPI to ensure rounded charge
Exhumation ground works	196.00	3.06%		202.00	higher than CPI to ensure rounded charge
New Container	90.00	3.33%		93.00	higher than CPI to ensure rounded charge
Officer time	200.00	3.00%		206.00	higher than CPI to ensure rounded charge
Cremator usage	30.00	3.33%		31.00	higher than CPI to ensure rounded charge
Certified copy of entry	21.00	4.76%		22.00	higher than CPI to ensure rounded charge
Bird bath memorial (new memorial option)					
5 Year Lease					
- size 1 (small)	191.00	£9.55	5.00%	200.50	price increased in line with supplier increases
- size 2	212.20	£10.61	5.00%	223.00	price increased in line with supplier increases
- size 3	233.40	£11.67	5.00%	245.00	price increased in line with supplier increases
- size 4	254.60	£12.73	5.00%	267.50	price increased in line with supplier increases
- size 5 (large)	275.80	£13.79	5.00%	289.50	price increased in line with supplier increases
10 Year Lease					
- size 1 (small)	297.10	£14.86	5.00%	312.00	price increased in line with supplier increases
- size 2	318.30	£15.92	5.00%	334.00	price increased in line with supplier increases
- size 3	339.50	£16.98	5.00%	356.50	price increased in line with supplier increases
- size 4	360.70	£18.04	5.00%	378.50	price increased in line with supplier increases
- size 5 (large)	381.90	£19.10	5.00%	401.00	price increased in line with supplier increases
20 Year Lease					
- size 1 (small)	403.10	£20.16	5.00%	423.50	price increased in line with supplier increases
- size 2	424.40	£21.22	5.00%	445.50	price increased in line with supplier increases
- size 3	445.60	£22.28	5.00%	468.00	price increased in line with supplier increases
- size 4	466.80	£23.34	5.00%	490.00	price increased in line with supplier increases
- size 5 (large)	488.00	£24.40	5.00%	512.50	price increased in line with supplier increases
Motif	106.10	£5.31	5.00%	111.50	price increased in line with supplier increases
Memorial Vaults					
Double unit - 20 year lease in first interment and casket				1,250.00	
2nd interment of remains including casket				172.00	
Inscribed tablet of upto 80 letters				140.00	New above ground burial option for cremated remains which allow families to inscribe the tablet and add photos and badges where appropriate.
Additional letters (per letter)				4.00	Allows an alternative to the standard below the ground burial option.
Standard Motif				100.00	
Photo of 1 person				120.00	
Photo of 2 people				190.00	
Photo of 3 people				245.00	
Other items are available but quoted individually				QUOTED INDIVIDUALLY	
Memorial Posts					
Memorial plaque - 3 year lease				240.00	New memorial scheme to allow families to place an inscribed memorial plaque on a post within the grounds.
Motif				45.00	
Replacement Plaque				120.00	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Private Memorial Garden Including memorial - 20 year lease				1,600.00	New memorial scheme to allow families a new and innovative way to personalise a small section of our grounds with family tributes and memorials which can span the generations.
Barbican Memorial Inscribed tablet including 3 year lease Standard Motif Photo of 1 person Photo of 2 people Photo of 3 people Other items are available but quoted individually				250.00 100.00 120.00 190.00 245.00 QUOTED INDIVIDUALLY	New memorial scheme to support the development of the scattering area within the North Bromsgrove Cemetery.
REFUSE COLLECTION					
Bulky Household Waste					
Proposed Charges					
The Bulky Service operates based on a standard unit price based on size and weight, with collection from the boundary of the property with the public highway. 1 Unit is equivalent to an under unit appliance, and this measure is multiplied up for multiple or larger items and items that cannot be lifted by two people will need to be quoted seperately.					
Bulky collection - single unit* *Depending on size items maybe charged for as a multiple of units	8.20	3.66%		8.50	Above CPI to reflect increasing operational costs.
Items that are classed by WCC as non domestic waste	Quotation			Quotation	Quotations for this material will be linked to national waste disposal costs, as not disposable through WCC as the disposal authority.
Bulky collection - two unit*	16.50	0.00		0.00	No longer applicable
Bulky collection - three unit* (reduced rate for 3 unit)	21.70	0.00		0.00	No longer applicable
10 black bags	21.70	0.00		0.00	No longer applicable
Bulky collection - three items or more	Quotation			N/A	No longer applicable
Items not on the boundary of the property	Quotation			Quotation	
The items below to be quoted for independently depending on size, and weight and position of collection point					
- Garden Shed	Quotation			N/A	No longer applicable
- Piano	Quotation			N/A	No longer applicable
- Chest Freezer	Quotation			N/A	No longer applicable
- Large Cookers (Ranges)	Quotation			N/A	No longer applicable
- Green houses	Quotation			N/A	No longer applicable
- Hazardous oils (Special Collections) because of the distance to dispose of them correctly.	Quotation			N/A	No longer applicable
- Over 10 x black bags	Quotation			N/A	No longer applicable
- Wheels, Tyres and other car parts	Quotation			N/A	No longer applicable
Litter and Dog Bins (Yearly Charge)					
High Usage Site First Bin	1,040.00	-£130.00	-12.50%	910.00	Prices have not been competitive enough to take on additional work, and existing arrangements have been at risk as a result of growing financial pressure and cheaper alternatives for waste management services. This reduction secures existing arrangements and will support creation of new arrangements.
High Usage Site Additional Bins (each)	442.00	-£55.25	-12.50%	386.75	
Medium Usage Site First Bin	520.00	-£65.00	-12.50%	455.00	
Medium Usage Site Additional Bins (each)	221.00	-£27.63	-12.50%	193.37	
Low Usage Site First Bin	260.00	-£32.50	-12.50%	227.50	
Low Usage Site Additional Bins (each)	110.50	-£13.81	-12.50%	96.69	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Investigation of Abandoned Vehicles on Private Land					
Per Vehicle	60.00	0.00	0.00%	60.00	Low level usage. No increase in costs for dealing with private land abandoned vehicles.
Mechanically Sweep Private Road / Car Park - Mini Sweeper per Hour	30.00	0.00	0.00%	30.00	Low usage as a chargeable service to date, so no business case to support increasing the costs at this time.
Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour	50.00	0.00	0.00%	50.00	As above.
Garden Waste Collection Service	42.00	7.14%		45.00	Higher than CPI as agreed with members in the 2017/18 fees and charges to cover increased costs in operating the service. However, shared service arrangements coming into place during 2018 will offset further operating costs in 2019/20 and secure a 0% price increase in 2019/20.
Re-issue of service				40.00	To recover the additional costs with re-issuing the garden waste service.

Legal and Democratic

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments	
ELECTORAL REGISTRATION						
Register Sales*						
In data form						
- basic fee	20.00	0.00		20.00	Amounts are set by legislation and therefore cannot be changed.	
- for each 1,000 names or part thereof	1.50	0.00		1.50		
In printed form						
- basic fee	10.00	0.00		10.00		
- for each 1,000 names or part thereof	5.00	0.00		5.00		
Marked Election Register Sales*						
In data form						
- basic fee	10.00	0.00		10.00		
- for each 1,000 names or part thereof	1.00	0.00		1.00		
In printed form						
- basic fee	10.00	0.00		10.00		
- for each 1,000 names or part thereof	2.00	0.00		2.00		
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	0.00		5.00		
Miscellaneous Charges						
* Address labels printed	13.10	0.00		13.10		
* - for each 1,000 properties or part thereof	6.60	0.00		6.60		
- street list	13.10	0.00		13.10		
* - Data Property Addresses	23.80	0.00		23.80		
* - For each 1,000 properties or part thereof	1.80	0.00		1.80		
- Confirmation letter of registration	17.80	0.00		17.80		
* Plus Postage & Packaging at cost.						
*This charge is determined by the Representation of the People Regulations 2001						
LEGAL						
- Legal work (per hour)	132.70	£3.72	2.80%	136.40		
- RTB	185.40	£5.19	2.80%	190.60		
- Consent for proposed works	145.70	£4.08	2.80%	149.80		
- Retrospective Consent	153.30	£4.29	2.80%	157.60		
Section 106:						
- Private Owner	495.90	£13.89	2.80%	509.80		
- Each additional unit added (up to a maximum of £1,500) *	62.10	£1.74	2.80%	63.80		
- Affordable housing schemes	930.90	£26.07	2.80%	957.00		
- Deed of Variation**	353.80	£9.91	2.80%	363.70		
- Fee for agreeing a unilateral undertaking	353.80	£9.91	2.80%	363.70		
* Please note that for complex 106 agreements charges may be calculated based at the current hourly rate for legal work to reflect the time taken to complete the negotiations and drafting. Fees calculated under this provision may exceed £1,500						
**This new head of charge is required as variations to S106 agreements were rare but are becoming more frequent and this enables the charge to be published. The rate is the same as that for a similar type of planning agreement, for consistency.						

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Other Fees					
- Fees for sale of property under Low Cost Housing Scheme	244.00	£6.83	2.80%	250.80	
- Fees for purchase of additional 30% Share	159.10	£4.45	2.80%	163.60	
- Fees for preparation of Deed of postponement	103.90	£2.91	2.80%	106.80	
- Administration fee for the grant of licences for more than 12 months	58.40	£1.64	2.80%	60.00	
- Issuing of consents (transfer of mortgage)	69.00	£1.93	2.80%	70.90	
Minor land sales up to £10,000	475.00	£13.30	2.80%	488.30	
Major Land sales £10,000+ 0.5% of purchase price with a minimum charge of £500	Fixed Fee	0.00		Fixed Fee	
Major Land sales £50,000+ 0.5% of purchase price with a minimum charge of £750	Fixed Fee	0.00		Fixed Fee	
- Footpath diversion orders	1,994.50	£55.85	2.80%	2,050.30	
LAND SEARCHES					
Single Con29 Question					
Official Certificate of Search (LLC1) only	26.80	£0.75	2.80%	27.60	
CON29R Enquiries of Local Authority (2007)					
- Residential	98.50	£2.76	2.80%	101.30	
- Commercial	140.80	£3.94	2.80%	144.70	
Standard Search Fee: LLC1 and CON 29R combined					
- Residential	125.30	£3.51	2.80%	128.80	
- Commercial	167.60	£4.69	2.80%	172.30	
CON 29O Optional enquiries of Local Authority (2007)					
(Questions 5,6,8,9,11,15) per question	12.40	£0.35	2.80%	12.80	Now 2016 not 2007
(Questions 7,10,12,13,14,16-21) per question	6.20	£0.17	2.80%	6.40	Amend to Qs 9,10,18 and 19.
(Question 22)	24.70	£0.69	2.80%	25.40	Amend to Qs 5-8,11-17 and 20-21
Question 4	13.40	£0.38	2.80%	13.80	
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	48.40	£1.36	2.80%	49.80	
Each additional parcel of land (LLC1 and CON29R)	22.70	£0.64	2.80%	23.30	
Refresher Search	39.10	£1.09	2.80%	40.20	
Expedited (within 48 hrs)	30.90	£0.87	2.80%	31.80	

Leisure Services

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
SPORTS DEVELOPMENT					
Community exercise class	3.15	4.76%		3.30	
Specialised health class	3.15	4.76%		3.30	Increase reflects the additional coaching cost to provide specialist health support
Primary Sports Project	22.05	13.38%		25.00	
Primary Sports Project				27.00	Need 2 rates, one which is a higher rate (specialist curriculum) where we have to pay the coach a higher hourly rate and the other which is a lower rate (standard curriculum) where we pay the coach lower hourly rate.
After school session	24.20	-91.12%		2.15	The proposal is to change the pricing approach. The reason for this is that consultation with the school as this gives them flexibility as they pay for each child who attends. The average yield per session is projected to be higher as the average session occupancy is 15 children. Proposal to charge £2.15 per child.
Activity Specific Coaching (Adults)	5.15	-2.91%		5.00	to ensure adults are encouraged to be active
Inclusive activities (hourly rate)	3.00	0.00%		3.00	
Inclusive activities (90 minute rate)				3.50	New charge to reflect the long session length that have been requested.
Inclusive activities (2 hour rate)				4.00	New charge to reflect the long session length that have been requested.
Adult Coach Session (requires facility hire)	3.80	0.00		3.80	no longer required
Holiday club rate	2.30	0.00		2.30	no longer required
Parks Activities				1.00	The approach holiday provision has changed based on user feedback, overheads reduced due to no facility hire-holiday activity
Concessionary holiday club rate (free school dinners)	1.15	0.00		1.15	no longer required
Junior Sport Specific Holiday club / sport session	2.65	1786.79%		50.00	To charge an hourly rate is no longer applicable to any sessions as all of the holiday camps are all provided over 5 days. The charge has been amended to reflect this duration and the improved service on offer.
Multi Skills clubs (Junior sports activity)	2.30	52.17%		3.50	The current charge of £2.30 has not been applied as this charge related to an activity session that is no longer provided, the new charge is in line with other junior charges that are name and the session will be renamed as shown in the brackets next to the current little.
Activity referral	27.10	-37.27%		17.00	This reduction in price reflects a reduction in program length from 10 weeks to 6 weeks. The weekly charge for 10 weeks was £2.71 and the current recommended charge for 18/19 is £2.83 which is a 5% increase.
Community Gymnastics				3.50	
Couch 2 5k				1.00	Couch to 5k was previously grant funded and as such a charge was no imposed as it was classed as a developed session. The funding has ceased so a charge of £1 is to be introduced to sustain the programme, this has been discussed with users and there have been no issues raised.
PSI Falls Prevention	3.00	0.00		3.00	
					This is a fixed cost as this is a county wide commissioned service with the price set in the contract.
SANDERS PARK					
Tennis Courts (per court per Hour)					
- Adult	7.55	0.00	0.00%	7.55	No increase proposed to stimulate business and increase participation rates
- Adult & Junior	6.60	0.00	0.00%	6.60	No increase proposed to stimulate business and increase participation rates
- Junior/Senior Citizen	5.05	0.00	0.00%	5.05	No increase proposed to stimulate business and increase participation rates
Tennis Courts (per court per 1 and 1/2 Hour)					
- Adult	11.00	0.00	0.00%	11.00	No increase proposed to stimulate business and increase participation rates
- Adult & Junior	9.50	0.00	0.00%	9.50	No increase proposed to stimulate business and increase participation rates
- Junior/Senior Citizen	8.50	0.00	0.00%	8.50	No increase proposed to stimulate business and increase participation rates

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Bowls					
- Adult (per hour)	7.85	0.00	0.00%	7.85	No increase proposed to stimulate business and increase participation rates
- Junior (per hour)	4.25	0.00	0.00%	4.25	No increase proposed to stimulate business and increase participation rates
- Senior Citizen (per hour)	5.40	0.00	0.00%	5.40	No increase proposed to stimulate business and increase participation rates
- Adult (season ticket)	63.00	0.00	0.00%	52.50	No increase proposed to stimulate business and increase participation rates
- Junior (season ticket)	34.10	0.00	0.00%	28.42	No increase proposed to stimulate business and increase participation rates
- Senior Citizen (season ticket)	45.90	0.00	0.00%	38.25	No increase proposed to stimulate business and increase participation rates
Bromsgrove Town Bowling Club					
- for season (exclusive use on present basis)	3,188.70	0.00	0.00%	3,188.70	No increase proposed to stimulate business and increase participation rates
- additional use, other days (per rink)	28.85	0.00	0.00%	28.85	No increase proposed to stimulate business and increase participation rates
OTHER RECREATION GROUNDS AND OPEN SPACES					
Football Pitch (without changing facilities)					
- adult (per game)	31.50	£1.58	5.00%	33.10	To reflect a more commercial approach to fee structures
- junior (per game)	19.20	£0.96	5.00%	20.20	To reflect a more commercial approach to fee structures
Changing Facilities					
- adult	45.20	0.00		45.20	
- junior	23.20	0.00		23.20	
Boleyn Road, Frankley					
- fairs (per day)	473.80	0.00		473.80	
- deposit	2,166.70	0.00		2,166.70	
Market Street Recreation Ground					
- fairs (per day)	477.35	0.00		477.35	
- deposit	2,187.75	0.00		2,187.75	
One free day is allowed for each of the above bookings by fairs/circuses. Other hiring's – charge to be decided at the time of application.					
ALLOTMENTS					
<i>(Charge is for October - September)</i>					
	1,090.00	£54.50	5.00%	1,144.50	
- Rent per acre equivalent to 0.404685 hectares					Prices increased by 5% to reflect the excellent service provided, level of demand and a very low cost of being a tenant. This increase will assist the service to move toward full cost recovery model for the service.
- Rent per 3/4 acre equivalent to 0.303514 hectares	731.95	£36.60	5.00%	768.55	
- Rent per 1/2 acre equivalent to 0.202342 hectares	434.40	£21.72	5.00%	456.12	
- Rent per 1/4 acre equivalent to 0.101171 hectares	199.60	£9.98	5.00%	209.58	
- Rent per 1/16 acre equivalent to 0.25529 hectares	45.90	£2.30	5.00%	48.20	
- Rent per 1/32 acre equivalent to 0.01264 hectares	32.15	£1.61	5.00%	33.76	
Bromsgrove Outdoor Events & Outdoor Fitness– Hire of Parks and Open Spaces					
£250 - £1500 Bond Payable					
Events					
Commercial Rates					
Small Attendance = 0 to 99					
Per Hour	52.00	£3.64	7.00%	55.64	To reflect a more commercial approach to fee structures
Per Day	253.60	£17.75	7.00%	271.35	To reflect a more commercial approach to fee structures
Medium Attendance = 100 to 499					
Per Hour	67.90	£4.75	7.00%	72.65	To reflect a more commercial approach to fee structures
Per Day	338.45	£23.69	7.00%	362.14	To reflect a more commercial approach to fee structures
Large Attendance = 500 to 1999					
Per Hour	85.90	£6.01	7.00%	91.91	To reflect a more commercial approach to fee structures
Per Day	423.35	£29.63	7.00%	452.98	To reflect a more commercial approach to fee structures
Community Rates					
Small Attendance = 0 to 99					
Per Hour	21.20	£0.42	2.00%	21.62	Lower % increase to reflect the increased costs of provision only
Per Day	99.70	£1.99	2.00%	101.69	Lower % increase to reflect the increased costs of provision only
Medium Attendance = 100 to 499					
Per Hour	26.55	£0.53	2.00%	27.08	Lower % increase to reflect the increased costs of provision only
Per Day	127.30	£2.55	2.00%	129.85	Lower % increase to reflect the increased costs of provision only
Large Attendance = 500 to 1999					

Per Hour	31.85	£0.64	2.00%	32.49	Lower % increase to reflect the increased costs of provision only
Per Day	155.95	£3.12	2.00%	159.07	Lower % increase to reflect the increased costs of provision only
SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Charities / Not For Profit Organisations					
Small Attendance = 0 to 99					
Per Hour	14.85	0.00	0.00%	14.85	No Increased proposed to support community provision, the higher commercial rate will cover the addition costs
Per Day	71.05	0.00	0.00%	71.05	No Increased proposed to support community provision, the higher commercial rate will cover the addition costs
Medium Attendance = 100 to 499					
Per Hour	18.00	0.00	0.00%	18.00	No Increased proposed to support community provision, the higher commercial rate will cover the addition costs
Per Day	85.90	0.00	0.00%	85.90	No Increased proposed to support community provision, the higher commercial rate will cover the addition costs
Large Attendance = 500 to 1999					
Per Hour	23.40	0.00	0.00%	23.40	No Increased proposed to support community provision, the higher commercial rate will cover the addition costs
Per Day	113.50	0.00	0.00%	113.50	No Increased proposed to support community provision, the higher commercial rate will cover the addition costs
Fairs & Circuses Min of 3 day Hire					
Small Attendance = 0 to 99 Per Day	394.70	£27.63	7.00%	422.33	To reflect a more commercial approach to fee structures
Outdoor Fitness Session					
Commercial Rates (Per Day)					
Summer Fee (Apr to Sept) One day maximum usage per week	400.45	0.00		400.45	No increase is proposed on Outdoor Fitness to allow the previous 2 years of increase to be absorbed into hirers business models.
Summer Fee (Apr to Sept) Two days maximum usage per week	650.00	0.00		650.00	
Summer Fee (Apr to Sept) Three days maximum usage per week	700.00	0.00		700.00	
Winter Fee (Oct to Mar) One day maximum usage per week	200.00	0.00		200.00	
Winter Fee (Oct to Mar) Two days maximum usage per week	400.00	0.00		400.00	
Winter Fee (Oct to Mar) Three days maximum usage per week	600.00	0.00		600.00	
Annual Fee One day maximum usage per week	520.00	0.00		520.00	
Annual Fee Two days maximum usage per week	850.00	0.00		850.00	
Annual Fee Three days maximum usage per week	1,000.00	0.00		1,000.00	
Community Rates (Per Day)					
Summer Fee (Apr to Sept) One day maximum usage per week	200.00	0.00		200.00	
Summer Fee (Apr to Sept) Two days maximum usage per week	300.00	0.00		300.00	
Summer Fee (Apr to Sept) Three days maximum usage per week	350.00	0.00		350.00	
Winter Fee (Oct to Mar) One day maximum usage per week	80.00	0.00		80.00	
Winter Fee (Oct to Mar) Two days maximum usage per week	200.00	0.00		200.00	
Winter Fee (Oct to Mar) Three days maximum usage per week	300.00	0.00		300.00	
Annual Fee One day maximum usage per week	250.00	0.00		250.00	
Annual Fee Two days maximum usage per week	450.00	0.00		450.00	
Annual Fee Three days maximum usage per week	500.00	0.00		500.00	
Trial fee (1 day per week - MAX 4 week trial)	100.00	0.00		100.00	
Additional Costs for Outdoor Event Space:					
Ø Set up and Clearance charged @ 50% of applicable rate					
Ø Any event in excess of 1999 attendees is STN					
Additional Costs for Outdoor Fitness Space:					
Ø Set up and Clearance charged @ 50% of applicable rate					

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<u>BROMSGROVE DISTRICT COUNCIL - PARKSIDE SUITE</u>					
<u>Scale of Charges from 2015</u>					
<u>Per Hour (Suggest min Hire of 2hrs)</u>					
Main Room					
Community Group	21.00	£1.05	5.00%	22.05	
Regular Hire	31.50	£1.58	5.00%	33.08	
Commercial Hire	42.00	£2.10	5.00%	44.10	
Committee Room					
Community Group	11.00	£1.10	10.00%	12.10	a 10% increase to ensure we remain commercial with other local providers
Regular Hire	16.50	£1.65	10.00%	18.15	
Commercial Hire	22.00	£2.20	10.00%	24.20	
Combined					
Community Group	26.90	£2.69	10.00%	29.59	a 10% increase to ensure we remain commercial with other local providers
Regular Hire	43.00	£4.30	10.00%	47.30	
Commercial Hire	59.15	£5.92	10.00%	65.07	
<u>Half Day up to 5pm (max 4hrs)</u>					
Main Room					
Community Group	78.75	£3.94	5.00%	82.69	
Regular Hire	94.50	£4.73	5.00%	99.23	
Commercial Hire	157.50	£7.88	5.00%	165.38	
Committee Room					
Community Group	33.00	£3.30	10.00%	36.30	a 10% increase to ensure we remain commercial with other local providers
Regular Hire	44.00	£4.40	10.00%	48.40	
Commercial Hire	55.00	£5.50	10.00%	60.50	
Combined					
Community Group	96.75	£4.84	5.00%	101.59	
Regular Hire	134.40	£6.72	5.00%	141.12	
Commercial Hire	193.50	£9.68	5.00%	203.18	
<u>Full Day Up to 5pm</u>					
Main Room					
Community Group	147.00	£7.35	5.00%	154.35	
Regular Hire	183.75	£9.19	5.00%	192.94	
Commercial Hire	262.50	£13.13	5.00%	275.63	
Committee Room					
Community Group	55.00	£5.50	10.00%	60.50	a 10% increase to ensure we remain commercial with other local providers
Regular Hire	66.00	£6.60	10.00%	72.60	
Commercial Hire	82.50	£8.25	10.00%	90.75	
Combined					
Community Group	193.50	£9.68	5.00%	203.18	
Regular Hire	241.90	£12.10	5.00%	254.00	
Commercial Hire	322.50	£16.13	5.00%	338.63	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<p><u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u></p> <p>Only half day and full day rates allowed for weekends. No hourly rates.</p> <p>All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight</p> <p>Sunday hire rates by negotiation.</p> <p>Prices for current users of the Spadesbourne Suite will be held for 12mths as part of the transition arrangements</p> <p>Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.</p>	440.00	0.00	0.00%	440.00	<p>no change to entice new business as demand at weekends remains low -</p> <p>only half and full days rates allowed for the weekend unless additional hours to a black booking rate</p>

Planning and Regeneration

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
DEVELOPMENT CONTROL					
A0/A1 size print	14.80	0.00		14.80	
A2 size print	7.40	0.00		7.40	
Development Management					
High Hedge Complaints	595.10	0.00		595.10	
High Hedge Complaints - reduced for people on benefits	237.60	0.00		237.60	
Residential Development/ Development Site Area/Proposed Gross Floor Area					
1-4 dwellings / less than 0.5 ha	306.60	0.00		0.00	
- Additional Meetings (after first three)	122.10	0.00		0.00	
5-9 dwellings / 0.6-0.99ha	616.40	0.00		0.00	
- Additional Meetings (after first three)	122.10	0.00		0.00	
10-49 dwellings / 1.0-1.25ha	1,230.60	0.00		0.00	
- Additional Meetings (after first three)	615.30	0.00		0.00	
50-199 dwellings / 1.26 - 2.0ha	2,461.30	0.00		0.00	
- Additional Meetings (after first three)	910.20	0.00		0.00	
200+ dwellings / more than 2ha	3,690.90	0.00		0.00	
- Additional Meetings (after first three)	1,230.60	0.00		0.00	
Residential Development/ Development Site Area/Proposed Gross Floor Area					
1* Dwelling	0.00	0.00		200.00	The Council already charges a pre application fee for residential developments over a certain size. Charging for larger employment pre applications (greater than 1 hectare) would be a more commercial approach for charging.
2 - 4 Dwellings	0.00	0.00		300.00	
5 - 9 Dwellings	0.00	0.00		600.00	
10 - 49 Dwellings	0.00	0.00		1,200.00	
50 - 99 Dwellings	0.00	0.00		2,200.00	
100 - 199 Dwellings	0.00	0.00		3,000.00	
200+ Dwellings	0.00	0.00		4,000.00	
* includes one-for-one replacements					
Non-residential development (floor space)					
Floor area is measured externally					
Less than 500sqm	0.00	0.00		0.00	With respect to Changes of Use if the development is a change to create dwellings the charge will be for the number of dwellings created. If the change is to another use the charge will be based on the floor area created or the site area involved if there are no building operations proposed. There is no charge of Advertisement schemes, variation or removal of conditions, car parks & roads or for certificates for lawfulness. All fees are inclusive of VAT. (at 20%)
500 - 999sqm	0.00	0.00		500.00	
1000 - 1999sqm	0.00	0.00		1,000.00	
2000 - 4999sqm	0.00	0.00		2,000.00	
5000 - 9999sqm	0.00	0.00		2,500.00	
10,000sqm or greater	0.00	0.00		3,000.00	
Non-residential development (site area) where no building operations are proposed					
Less than 0.5ha	0.00	0.00		300.00	
0.5 - 0.99ha	0.00	0.00		600.00	
1 - 1.25ha	0.00	0.00		1,000.00	
1.26 - 2ha	0.00	0.00		2,000.00	
2ha or greater	0.00	0.00		3,000.00	

Fee Concessions

Some pre-application advice will still be provided free of charge. For example where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application) or where works relate to a listed building. Some advice is provided at a reduced or concessionary rate. If the proposal is being submitted by or is for the benefit of a Parish Council or other Local Authority, then the appropriate fee is reduced by 50%. In addition if the scheme relates to a solely affordable housing scheme, the Applicant is a Registered Social Landlord or Housing Association the fee for pre application advice would also be reduced by 50%.

BUILDING CONTROL - APRIL 2018 - VAT AT 20%

Explanatory notes

1 Before you build, extend or convert a building to which the building regulations apply, you or your agent must submit a Building regulations application. The charge you have to pay depends on the type of work, the number of separate properties, or the total floor area. You can use the following tables with the current charges regulations to work out the charges. If you have any difficulties, please do not hesitate to call us.

2 The charges are as follows.

Category A: New domestic homes, flats or conversions etc.

Category B: Extending or altering existing homes

Category C: Any other project including commercial or industrial projects etc.

Individually determined fees are available for most projects. We would be happy to discuss these with you if you require.

In certain cases, we may agree that you can pay charges in instalments. Please contact us for further discussions.

3 Exemptions and reductions in charges.

a If your plans have been approved or rejected, you won't have to pay again if you resubmit plans for the same work which has not started, provided you resubmit with 3 years of the original application date.

b You don't have to pay charges if the work will provide access to a building or is an extension to store medical equipment or provide medical treatment facilities for a disabled person. In order to claim exemption, an application must be supported by appropriate evidence as to the nature of the disabled persons disability. In these regulations, a 'disabled person' is a person who is described under section 29(1) of the National Assistance Act 1948 (as extended by section 8(2) Mental Health Act 1959).

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

5. Regularisation applications are available for cases where unauthorised building work was undertaken without an application. Such work can only be regularised where the work was undertaken after October 1985 and not within the last 6 months. The Authority is not obliged to accept Regularisation applications. Regularisation application fees are individually determined. Please contact us to discuss regularisation application fees.

6. Reversion applications. Where the control of a building project passes from a third party to the Council a reversion application will be required. Reversion application fees are individually determined.

Other information

1 These notes are for guidance only and do not replace Statutory Instrument 2010 number 0404 which contains the full statement of the law, and the Scheme of Recovery of Fees dated April 2014.

2 These guidance notes refer to the charges that you have to pay for building control services within North Worcestershire.

Telephone payments are accepted. Please contact the relevant payment centre with your address and card details:

Bromsgrove 01527 881402

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<u>TABLE A: Standard Charges for the Creation or Conversion to New Housing</u>					
Application Charge	Please Ring for Quote			Please Ring for Quote	
Regularisation Charge	Please Ring for Quote			Please Ring for Quote	
Additional Charge	Please Ring for Quote			Please Ring for Quote	
Garage Conversion to habitable room					
Application Charge	Please contact us			Please contact us	
Regularisation Charge	Please contact us			Please contact us	
Additional Charge	Please contact us			Please contact us	
Extension project up to 10sq.m floor area					
Application Charge	Please contact us			Please contact us	
Regularisation Charge	Please contact us			Please contact us	
Additional Charge	Please contact us			Please contact us	
All other extensions					
Application Charge	Please contact us			Please contact us	
Regularisation Charge	Please contact us			Please contact us	
Additional Charge	Please contact us			Please contact us	
Loft Conversions					
Application Charge	Please contact us			Please contact us	
Regularisation Charge	Please contact us			Please contact us	
Additional Charge	within provided quote			within provided quote	
Detached garage over 30sq.m floor area					
Application Charge	Please contact us			Please contact us	
Regularisation Charge	Please contact us			Please contact us	
Additional Charge	Please contact us			Please contact us	
Electrical works by non-qualified electrician					
Application Charge	Please contact us			Please contact us	
Regularisation Charge	Please contact us			Please contact us	
Additional Charge	N/A			N/A	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Renovation of thermal element Application Charge Regularisation Charge Additional Charge	Please contact us Please contact us N/A			Please contact us Please contact us N/A	
Installing steel beam(s) within an existing house Application Charge Regularisation Charge Additional Charge	Please contact us Please contact us N/A			Please contact us Please contact us N/A	
Window replacement Application Charge Regularisation Charge Additional Charge	Please contact us Please contact us N/A			Please contact us Please contact us N/A	
Installing a new boiler or wood burner etc. Application Charge Regularisation Charge Additional Charge	Please contact us Please contact us N/A			Please contact us Please contact us N/A	
TABLE C: All Other works - Alterations Application Charge Regularisation Charge	Please Contact Us Please Contact Us			Please Contact Us Please Contact Us	

For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote

These charges have been set on the following basis:

1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months
2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.

Building Control – Supplementary Charges

If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice (called the 'authorised documents' in the Home Information Pack Regulations).
Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home owners who undertake building works fail to obtain a Completion Certificate and their application is archived. A fee is payable to re-open archived building regulations applications for the purposes of issuing a completion certificate.

Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
ARCHIVED APPLICATIONS Process request to re-open archived building control file, resolve case and issue completion certificate (Administration Fee) Each visit to site in connection with resolving archived building control cases (Per Site Visit)	50.50 65.90	£0.76 £0.99	1.50% 1.50%	51.30 66.90	Factoring in the overhead increases has revised the breakeven hourly rate for Building Control. This increase reflects this
WITHDRAWN APPLICATIONS Process request <u>With additional fees of:</u>	50.50	£0.76	1.50%	51.30	
Withdraw Building Notice application where no inspections have taken place	refund submitted fee less admin fee	0.00		refund submitted fee less admin fee	
Withdraw Building Notice application where inspections have taken place	refund submitted fee less admin fee, less £65.90 per site visit made	0.00		refund submitted fee less admin fee, less £66.90 per site visit made	
Withdrawn Full Plans application without plans being checked or any site inspections being made	refund submitted fee less admin fee	0.00		refund submitted fee less admin fee	
Withdraw Full Plans application after plan check but before any inspections on site	refund inspection fee (where paid up-front) less admin fee	0.00		refund inspection fee (where paid up-front) less admin fee	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Withdraw Full Plans application after plan check and after site inspections made <u>RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS</u> Process request to re-invoice inspection fee to new addressee Optional Consultancy Services	refund any paid inspection fee less admin fee, less £65.90 per site inspection made 50.50 Please Contact Us	0.00 £0.76 0.00	 1.50%	refund any paid inspection fee less admin fee, less £66.90 per site inspection made 51.30 Please Contact Us	
<p>*Charges Note* Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and charges setting. In addition, the level of competition from the private sector needs to continually defended against therefore it is proposed to curtail both the extent of fee categories published and to make extensive use of the fact that legislation now allows local authorities to offer site specific quotations for building regulations applications. In addition expenditure of the service has reduced since the creation of a shared service resulting in a reduction in the hourly rate charged by the service.</p>					

Regulatory Services

Roundings to the nearest 10p.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
TAXI LICENSING					
- Hackney Carriage - excluding vehicle testing	243.00	0.00		243.00	
- Hackney Carriage vehicle tests	64.00	0.00		64.00	
- Private Hire - excludes vehicle testing	225.00	0.00		225.00	
- Private Hire vehicle tests	54.90	0.00		54.90	
- Private Hire Operator 1 year	290.00	0.00		290.00	
- Private Hire Operator 5 year	1,102.00	0.00		1,102.00	
- HC/PH Drivers Licence - 1 year	95.00	0.00		95.00	
- HC/PH Drivers Licence - 3 year	228.00	0.00		228.00	
- Private Hire Drivers Licence - 1 year	95.00	0.00		95.00	
- Private Hire Drivers Licence - 3 year	228.00	0.00		228.00	
- Meter Test	24.00	0.00		24.00	
- Hackney Carriage mid-term vehicle test	64.00	0.00		64.00	
- Private Hire mid-term vehicle test	55.00	0.00		55.00	
- Re-Test Fee - Within 48 hours	28.00	0.00		28.00	
- Knowledge test	21.00	0.00		21.00	
- Administration charge - new applications	35.00	0.00		35.00	
- Replacement vehicle plate	21.00	0.00		21.00	
- Replacement Driver's Licence	16.00	0.00		16.00	
- Trailer Test	20.00	0.00		20.00	
- Transfer of ownership of licensed vehicle	36.00	0.00		36.00	
- Criminal Bureau Check	53.00	0.00		53.00	
- DVLA Check - Electronic	6.00	0.00		6.00	
- DVLA Check	11.00	0.00		11.00	
GENERAL LICENSING					
- Annual Street Trading Consent - Food - Initial - per annum	1,418.00	0.00		1,418.00	
- Annual Street Trading Consent - Food - Renewal - per annum	1,301.00	0.00		1,301.00	
- Annual Street Trading Consent - Non Food - Initial - per annum	1,183.00	0.00		1,183.00	
- Annual Street Trading Consent - Non Food - Renewal - per annum	1,064.00	0.00		1,064.00	
- Animal Boarding/Home Boarding - Vet fees / animal welfare visit costs if applicable charged at cost	225.00	0.00		225.00	
- Dog Breeding establishments - Vet fees / animal welfare visit costs if applicable charged at cost	225.00	0.00		225.00	
- Dangerous wild animals - Vet fees / animal welfare visit costs if applicable charged at cost	225.00	0.00		225.00	
- Pet Shops - Vet fees / animal welfare visit costs if applicable charged at cost	225.00	0.00		225.00	
- Riding Est. - Vet fees / animal welfare visit costs if applicable charged at cost	225.00	0.00		225.00	
- Sex Establishments	979.00	0.00		979.00	
- Zoo - Vet fees / animal welfare visit costs if applicable charged at cost	100.00	5.00%		105.00	To reflect cost increases.

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Tattooing/ ear piercing/ electrolysis/ acupuncture					
- Premises	130.00	0.00		130.00	
- Practitioners	85.00	0.00		85.00	
Scrap Metal Dealers Act 2013					
- Site Licence (New)	290.00	0.00		290.00	
Per Additional Site	150.00	0.00		150.00	
	145.00	0.00		145.00	
- Site Licence (Renewal)	240.00	0.00		240.00	
Per Additional Site	150.00	0.00		150.00	
- Collectors Licence (Renewal)	95.00	0.00		95.00	
- Variation of Licence	65.00	0.00		65.00	
- Copy of Licence (if lost or stolen)	25.00	0.00		25.00	
ENVIRONMENTAL HEALTH					
Dog Warden					
Penalty* (statutory fee)	25.00	0.00		25.00	Statutory Charge - Legislation since 1992
Kennelling Fee - £13.50 per day or part day	13.50	0.00		13.50	
Kennelling Fee for dangerous dogs by breed or behaviour - £20 per day or part day	16.00	25.00%		20.00	Cost increase to reflect cost recovery charges.
Admin charge	10.00	50.00%		15.00	Cost increase to reflect cost recovery charges.
Out of hours fee	31.00	12.90%		35.00	Cost increase to reflect cost recovery charges.
Repeat offenders fee	25.00	0.00		25.00	
*No charge for a first offence to those on income related means tested benefits					
Other Environmental Health Fees					
ISS Certs Condemned Food*	Full Cost Recovery			Full Cost Recovery	
Food Hygiene Basic Course fee	Full Cost Recovery			Full Cost Recovery	
Gambling Fees 18-19					
<u>Premises Licence Fees - Discretionary</u>					
Bingo Premises					
Application to vary	1,017.00	0.00		1,017.00	
Application to transfer	694.00	0.00		694.00	
New applications	2,029.50	0.00		2,029.50	
Annual fee	580.00	0.00		580.00	
Copy of licence	25.00	0.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00	0.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	676.50	0.00		676.50	
Provisional statement	2,029.50	0.00		2,029.50	
Adult Gaming Centre					
Application to vary	870.00	0.00		870.00	
Application to transfer	694.00	0.00		694.00	
New applications	1,158.30	0.00		1,158.30	
Annual fee	580.00	0.00		580.00	
Copy of licence	25.00	0.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00	0.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	676.50	0.00		676.50	
Provisional statement	1,158.30	0.00		1,158.30	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Family Entertainment Centre					
Application to vary	672.50	0.00		672.50	
Application to transfer	550.50	0.00		550.50	
New applications	1,158.30	0.00		1,158.30	
Annual fee	436.00	0.00		436.00	
Copy of licence	25.00	0.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00	0.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	540.00	0.00		540.00	
Provisional statement	1,158.30	0.00		1,158.30	
Betting Premises (Excluding Track)					
Application to vary	870.00	0.00		870.00	
Application to transfer	694.00	0.00		694.00	
New applications	1,691.50	0.00		1,691.50	
Annual fee	348.50	0.00		348.50	
Copy of licence	25.00	0.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00	0.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	676.50	0.00		676.50	
Provisional statement	1,691.50	0.00		1,691.50	
Track					
Application to vary	724.00	0.00		724.00	
Application to transfer	550.50	0.00		550.50	
New applications	1,411.50	0.00		1,411.50	
Annual fee	580.00	0.00		580.00	
Copy of licence	25.00	0.00		25.00	Statutory charge - cannot be above £25
Notification of change	50.00	0.00		50.00	Statutory charge - cannot be above £50
Reinstatement of licence	540.00	0.00		540.00	
Provisional statement	1,411.50	0.00		1,411.50	
Temporary use notices					
New applications	275.00	0.00		275.00	
Copy of licence	26.70	0.00		26.70	
<u>Gambling Act Permit Fees - Statutory</u>					
Licensed Premises Gaming Machine Permit					
Grant	150.00	0.00		150.00	
Existing operator grant	100.00	0.00		100.00	
Variation	100.00	0.00		100.00	
Transfer	25.00	0.00		25.00	
Annual Fee	50.00	0.00		50.00	
Change of name	25.00	0.00		25.00	
Copy of Permit	15.00	0.00		15.00	
<u>Licensed Premises Automatic Notification Process</u>					
Grant	50.00	0.00		50.00	
<u>Club Gaming Permits</u>					
Grant	200.00	0.00		200.00	
Grant (Club Premises Certificate holder)	100.00	0.00		100.00	
Existing operator grant	100.00	0.00		100.00	
Variation	100.00	0.00		100.00	
Renewal	200.00	0.00		200.00	
Renewal (Club Premises Certificate holder)	100.00	0.00		100.00	
Annual Fee	50.00	0.00		50.00	
Change of name	100.00	0.00		100.00	
Copy of Permit	15.00	0.00		15.00	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
<u>Club Machine Permits</u>					
Grant	200.00	0.00		200.00	
Grant (Club Premises Certificate holder)	100.00	0.00		100.00	
Existing operator grant	100.00	0.00		100.00	
Variation	100.00	0.00		100.00	
Renewal	200.00	0.00		200.00	
Renewal (Club Premises Certificate holder)	100.00	0.00		100.00	
Annual Fee	50.00	0.00		50.00	
Copy of Permit	15.00	0.00		15.00	
Change of Name	25.00	0.00		25.00	
Transfer of Permit	25.00	0.00		25.00	
<u>Family Entertainment Centre Gaming Machine Permit</u>					
Grant	300.00	0.00		300.00	
Existing operator grant	100.00	0.00		100.00	
Change of name	25.00	0.00		25.00	
Renewal	300.00	0.00		300.00	
Copy of Permit	15.00	0.00		15.00	
<u>Prize Gaming Permits</u>					
Grant	300.00	0.00		300.00	
Existing operator grant	100.00	0.00		100.00	
Change of name	25.00	0.00		25.00	
Renewal	300.00	0.00		300.00	
Copy of Permit	15.00	0.00		15.00	
Transitional Application Fee	100.00	0.00		100.00	
<u>Small Lottery Registration (statutory)</u>					
Grant	40.00	0.00		40.00	
Annual fee	20.00	0.00		20.00	
<u>Licensing Act - Statutory</u>					
Personal Licence	37.00	0.00		37.00	
<u>Premises Licence and Club Premises Certificate</u>					
Non- Domestic rateable value of premises					
BAND A	0 - 4,300			0 - 4,300	
BAND B	4,301 - 33,000			4,301 - 33,000	
BAND C	33,001 - 87,000			33,001 - 87,000	
BAND D	87,001 - 125,000			87,001 - 125,000	
BAND E	125,001 and over			125,001 and over	
New applications and variations					
BAND A	100.00	0.00		100.00	
BAND B	190.00	0.00		190.00	
BAND C	315.00	0.00		315.00	
BAND D	450.00	0.00		450.00	
BAND E	635.00	0.00		635.00	
Annual Fee					
BAND A	70.00	0.00		70.00	
BAND B	180.00	0.00		180.00	
BAND C	295.00	0.00		295.00	
BAND D	320.00	0.00		320.00	
BAND E	350.00	0.00		350.00	

SERVICE CATEGORY	charge 1st April 2017 £	% increase/ £ increase £	% Increase/ % Decrease	Proposed charge from 2018 £	Comments
Property not subject to non-domestic rates will fall into Band A. Properties, which have not yet been constructed will fall into band C.					
Those premises which fall into Band 'D' will be subject to two times the amount of fee payable as outlined above, whilst those premises which fall into Band 'E' will be subject to three times the amount of fee payable, if they are used exclusively or primarily for the carrying on of the retail of alcohol for consumption on the premises , i.e. large public houses.					
Large Events An additional fee will be charged where the maximum number of persons exceeds 5000 at a licensable event. Please contact the Licensing Section for further details.					
Exemptions Church Halls, Community Halls, Village Halls, or other similar building etc. are exempt from paying any fees for a premises licence authorising ONLY the provision of regulated entertainment. If the retail of alcohol is to be included in the Premises Licence, the full fee will be payable as outlined above. No fees are payable by an educational institution, such as a school or a college (whose pupils/students have not attained the age of 19) for a premises licence authorising ONLY the provision of regulated entertainment providing that is for and on behalf of the educational institution.					
Application for copy of licence or summary on theft, loss etc.	10.50	0.00		10.50	
Notification of change of name or address (holder of premises licence)	10.50	0.00		10.50	
Application to vary the Designated Premises Supervisor	23.00	0.00		23.00	
Application to transfer a premises licence	23.00	0.00		23.00	
Interim authority notice following death etc. of licence holder	23.00	0.00		23.00	
Right of freeholder etc to be notified of licensing matters	21.00	0.00		21.00	
Application for making of a provisional statement	315.00	0.00		315.00	
Application for copy of certificate or summary on theft, loss etc.	10.50	0.00		10.50	
Notification of change of name or alteration of club rules	10.50	0.00		10.50	
Change of relevant registered address of club	10.50	0.00		10.50	
Temporary Event Notices	21.00	0.00		21.00	
Application for copy of licence on theft, loss etc. of temporary event notice	10.50	0.00		10.50	
Application for copy of licence on theft, loss etc. of personal licence	10.50	0.00		10.50	
Notification of change of name or address (Personal Licence)	10.50	0.00		10.50	
Notice of interest in any premises	21.00	0.00		21.00	
Minor variation application	89.00	0.00		89.00	
Should you need assistance in determining which level of fee you are required to pay, please contact Worcestershire Regulatory Services Licensing Section on (01905) 822799 Alternatively email - wrsenquiries@worcestershire.gov.uk In all cases, cheques must be made payable to 'Bromsgrove District Council'					